

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, December 16, 2013

6:30 pm

High School Media Center

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the in the High School Media Center on Monday, December 16, 2013 for the purpose of discussing Board business.

The meeting was called to order at 6:31 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Mark Herzing, Judy Pearson, Jeff Larson, Jody Chambers, Bryan Rensenbrink. Those absent: Aimee Struffert, Todd Quaintance. Superintendent Jerry Hansen, was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

Leave Requests/Resignations/Retirements/Seasonal Layoff/Termination:

3. Accept the resignation of Pat Coffee, Assistant Track Coach (addition)

Aimee Struffert arrived at 6:35 p.m. Todd Quaintance arrived at 6:38 p.m.

Motion by J. Chambers, second by B. Rensenbrink, to approve the agenda with the above changes. Motion carried.

Jim Sheehan and Ann Thomas, from schoolfinances.com, presented the district demographic study to the Board.

Paul Aplikowski, from Wold Architects, presented the building capacity study to the Board.

Auditors from KDG presented the FY 2012-2013 audit to the Board.

Public Forum

No one spoke at Public Forum.

Consent Agenda

Motion by J. Chambers, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the October 21, 2013 Meeting (omitted from the November meeting minutes)
- Approval of the minutes from the Regular and Closed November 18, 2013 Meeting
- Approval of checks numbers 634674 through 635124 and the wire transfers
- Approval of the MN Trust Transfers to checking: \$555,000 on 10/10/13, \$1,000,000 on 10/29/13 (October transfers were omitted from the November meeting minutes) \$100,000 on 11/8/13, \$500,000 on 11/14/13, and \$1,130,000 on 11/26/13
- Hire Molly Weinand, ALC English Teacher, Monday & Wednesday, BA, Step 1, 0.516 FTE, \$17,004.26, effective November 20, 2013
- Hire Joe Mellgren, ALC Physical Education Teacher, \$24.00/hour, 3:15 – 4:45 p.m., Monday & Wednesday, effective November 1, 2013 – January 15, 2014 (revised hire date - was November 6, 2013)
- Hire Laura Braun, Homebound Instructor, \$24.00/hour, 6 hours total, effective December 10, 2013
- Hire Aimee Peterson, Targeted Services, Monday & Thursdays, 3:15 – 4:30 p.m., 54 hours total, \$24.00/hour, effective November 18, 2013
- Hire Tamara Gehling, Targeted Services, Monday & Thursdays, 3:15 – 4:30 p.m., 54 hours total, \$24.00/hour, effective November 18, 2013
- Hire Cory Pedersen, Targeted Services, Monday & Thursdays, 3:15 – 4:30 p.m., 54 hours total, \$24.00/hour, effective November 18, 2013
- Hire Sara Hamilton, Speech Teacher, MA 30, Step 9, 1.0 FTE, \$33,168.19, effective December 10, 2013
- Accept the resignation of Melissa Merwin, ALC English Teacher, effective November 21, 2013 (revised date - was November 14, 2013)
- Approve the termination of Ryan Bremer, Paraprofessional, effective November 26, 2013
- Approval of the Snow Removal Contract with In-Law Construction LLC for 2013-2014 and 2014-2015

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal and Elementary Principal reported on program requests for 2013-2014.

The Activities Director reported on the winter activities, that a meeting is planned for January to discuss fees and fee waivers, and a parent request for a softball co-op with Faith Christian.

The Community Education Director reported adding a Friday all day section of pre-school, that Milaca achieved a 4 star rating with Parent Aware, which allows qualifying parents to apply for scholarships for ECFE, and the formation of a spring trap shooting team.

The Curriculum Director reported on Pathways to Post-secondary.

The Business Manager provided the Board with an update on the financial picture of the district and presented the Truth in Taxation Hearing.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Pearson, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the FY 2012-2103 Audit. Motion carried.

Motion by T. Quaintance, second by J. Chambers, certify the 2013 Payable 2014 Levy. Motion carried.

Motion by J. Chambers, to adopt the following resolution:

WHEREAS, we recognize the work performed by paraprofessionals within our school system within but not limited to the area of educational assistance, pupil support, special education, tutoring, job coaching, lunchroom and playground supervision, hall monitoring, media center assistance, and health services,

WHEREAS, we appreciate the services rendered to both Milaca staff and students,

WHEREAS, we recognize that the State of Minnesota is also recognizing paraprofessionals during the week of January 13-17, 2014

WE DO DECLARE the week of January 13-17, 2014 Paraprofessional Week within the Milaca School District and we extend our appreciation to all those paraprofessionals who are a part of our system.

The motion for the adoption of the foregoing resolution was duly seconded by J. Pearson and upon a roll call vote being taken, thereon, the following voted in favor thereof: M. Herzing, J. Pearson, J. Larson, A. Struffert, J. Chambers, B. Rensenbrink, T. Quaintance

and the following voted against the same: none

Signed on behalf of the Milaca School Board on December 16, 2014.

The Board noted the enrollment numbers and heard committee reports.

The Superintendent discussed the designation of bank for the reorganizational meeting, provided a program requests packet, and discussed combining the reorganizational meeting with the regular the January 21st meeting with a 9:00 a.m. start time.

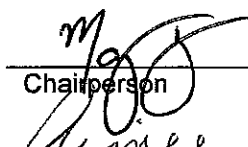
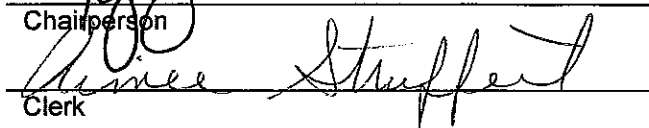
The Board read the second readings of Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Account System and Policy 404 – Employment Background Checks.

The Board reviewed the student activities account.

Motion by B. Rensenbrink, second by A. Struffert, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,


Chairperson

Clerk

January 21, 2014

Date

January 21, 2014

Date